



Stewardship Intern Position June – August 2021

Job Title: Stewardship Intern

Location: Bayfield, Wisconsin and surrounding area

Application Deadline: April 9, 2021

Internship Period: 13 weeks beginning June 1, 2021 and ending August 27, 2021. 12 weeks paid work, and one week of unpaid vacation.

Compensation: Paid internship for up to 30 hours/week. Rate commensurate with experience. Mileage and expenses reimbursed per organizational policy.

ORGANIZATION SUMMARY:

Landmark Conservancy is a non-profit conservation organization serving 20 counties in western and northwestern Wisconsin. We work primarily with private landowners who wish to conserve their land in perpetuity. We also work with local governments, state, and federal entities to create public preserves and trails for all to enjoy. At this time, we have conserved over 38,000 acres in our 30 years of land protection work.

Landmark Conservancy is a nationally accredited regional land trust working in northwest and west Wisconsin. We protect natural areas, forests and farms, and wild and scenic lands in our 20 county area. We involve the community in a variety of ways, from landowner outreach activities to community events, to achieve our mission.

POSITION RESPONSIBILITIES:

- Help organize and prepare for various stewardship activities and events (such as interpretive walks, trail maintenance workdays, and maintenance and/or restoration activities)
- Work with volunteers on stewardship activities and events in partnership with colleagues
- Assist in managing land trust-owned and land trust-stewarded properties, including inventory of invasive plant species, native plantings, invasive plant removal/control activities, trail maintenance and infrastructure repairs, installation of signage, etc.
- Perform habitat assessments on various properties as needed
- Assist in monitoring various protected properties by working with staff and volunteers
- Assist with communication activities and materials to raise awareness of our work to supporters and the public
- Use ArcGIS as an interpretive and mapping tool as needed
- Update records after field work and events
- Help develop stewardship workplan for 2022
- Other stewardship duties as assigned

QUALIFICATIONS:

The individual must:

- Be working toward a college degree in Natural Resources or an area of similar study or have recently graduated
- Ideally be in their third or fourth year of study
- Have the ability to work as a team member and independently, as well as supervise volunteers
- Be well organized with excellent time management skills and have the ability to prioritize projects
- Have working knowledge of Microsoft Office applications
- Have working knowledge of ArcGIS applications
- Have proficiency with native and invasive plant identification, GPS, and safe use of hand tools
- Possess excellent interpersonal skills, enthusiasm, and an interest in conservation work
- Be people-oriented and interested in working with community members

WORKING CONDITIONS:

Work will be performed both outdoors (working at times on steep terrain and/or wetland areas) and in an office setting. Intern will need their own transportation and must be able to lift/carry stewardship equipment. Most work sites will be within an hour of the Bayfield office, although some longer trips may be necessary.

APPLICATION DEADLINE:

Please submit a cover letter (stating your goals for this internship), resume, and three references (at least one employer reference and one faculty member reference) by April 9, 2021 to erika@landmarkwi.org. Email questions to erika@landmarkwi.org or call 715-235-8850.

Landmark Conservancy is an equal opportunity employer.